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| C:\Users\Admin\Desktop\LOGO SEAL.png | C:\Users\Admin\Desktop\CIM CVGH.png | C:\Users\Admin\Desktop\cebu velez 07222011_20110721214530_10.JPG | **LETTER OF APPOINTMENT INDEPENDENT CONSULTANT** |
| **I INSTITUTIONAL REVIEW BOARD**  **79 F. RAMOS ST., CEBU CITY**  **Tel. 253-7413 Fax. (63-32) 253-9127** | |  | **FORM 1.1A** |

DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Dear\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I have the honor to appoint you as a \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of the (CIM – CVGH) IRB for a period of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ years, effective \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ until \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. As an independent consultant, you will have the following responsibilities:

* Responsibilities:
* Participate in the IRB meetings when invited. If the Independent Consultant cannot attend he/she shall provide a written document of his/her evaluation and comments relevant to the protocol prior to the set IRB meeting.
* Review discuss and consider related research proposals submitted according to his expertise including risks involved and how to mitigate them
* Maintain confidentiality of the documents and deliberations of IRB meetings
* Declare any conflict of interest
* Conform at all times with the legal and ethical principles accepted by the IRB

If you agree with the terms of this appointment, please sign on the space provided below, date your signature and return one copy of this letter to the (CIM – CV GH) IRB Secretariat. Sign, date and submit your latest curriculum vitae and a copy of the Confidentiality and Conflict of Interest agreement.

Very truly yours,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_+

Dean

Conforme:

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Signature over printed name, Date