|  |  |  |
| --- | --- | --- |
| IRB LETTERHEAD.PNG | | |
|  | | |
| **DATE :** | | |
| **Means of Contact:** 🞎 Telephone 🞎 Fax 🞎 E-mail 🞎 In-person | | |
| **Status of Contacts:** 🞎 In-coming 🞎 In-coming | | |
| Person contacted: 🞎 Reviewer 🞎 CIM-CVGH IRB MEMBER  🞎 Chairperson 🞎 Secretariat  🞎 Sponsor 🞎 Investigator 🞎 Media | | |
| 🞎 Subject | | |
|  | | |
| **Name:** | | |
| **Contact No.: Email:** | | |
| **Protocol No.:** | | |
| **Title:** |  |  |
|  | | |
|  | | |
| **Communication Issues / Reasons for making contacts:** | | |
| **Follow up action:** 🞎 Return call 🞎 send written communication 🞎 none | | |
| **Summary of Communication:** | | |
| **Recorded by:** | | |

**ANNEX 1**

**COMMUNICATION**

**RECORD FORM**

**FORM 6.2**